



CANTERBURY WOODS COMMUNITY ASSOCIATION  
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**Board Meeting Minutes**                      **Feb. 20, 2017 @ 6:30- 7:50PM**                      **Attendees: 11**

**A. Welcome**

- Meeting called to order @ 6:30P.M. – For Visitor Participation – Residents (Baumgardners) from Fox Lake with ARB approval of a screen door; two other residents (Zikers) here to observe.
- Tour of Pump Room given by Doug – all work completed for insurance claim
- Minutes from Jan. 2017 approved

**B. Committee Reports**

**Landscape:**

- Owen's Landscape Company's contract discussed. All new bids were received and reviewed since January. Owen's was lowest @ keeping same schedule. Only company who requested a walk thru of the property. Able to start next week as there is enough work to be done to have him come twice in February if okay if the board. Make sure leaf removal is definitely mentioned in the contract and locked into the price as requested by the board members. Owen's is offering a "sign on bonus" free project – front entrance plantings. Pine straw and mulch projects separate and to be priced at time of project. Board has requested Marcus to check references and motion to accept the contract was given contingent upon the responses of the references
- Water Leak out on street near clubhouse needs attention. Marcus to show Doug where it is and Doug will contact plumber. Marcus thinking roots are messing with the piping. No line insurance at this time.

**Social:**

- a. No representatives present with full update. Kristi stopped in and did mention the Welcome Baskets were still being handled by her

**Pool/Clubhouse Committee:**

- a. Equipment room looks great from insurance claim work. Wall plate missing on receptacle cover in the pump room – Doug to handle
- b. May 1<sup>st</sup> pool to be opened. Sue continuing to serve as pool manager. Requesting \$120 per week instead of \$110. Motion approved
- c. No mention of increase from Atkinson so will continue with this pool management company
- d. Price of \$135 to replace the seal at the new pool pump as Atkinson said it was only 30 day warranty – agreed to pay but Doug did question the warranty
- e. Doug contacted Service Master to clean the clubhouse carpet next week. Cost will be \$189

**ARB:**

- a. Garden Creek resident's open case discussed. Forms were received but all incomplete. Donna stating too much time is being given to come into compliance.
- b. Three properties that Kayce states should be going into fines this month. Donna to check these properties before discussing with Board regarding posting fines on their accounts. Donna does not have notes with her but she will email me a response to bring to the board.
- c. Donna to check the invisible fence flags over on Marsh Flower per last meeting in which the concerned resident was present. Donna to update us after she drives through

**C. Financials**

- Eight liens to be filed for collections over \$300. Residents did not respond within the last three months – Doug signed all paperwork for Kayce to file at the RMC Office



**D. New Business**

**A. Insurance Policy Changes:**

- Employee Dishonesty- no charge to increase so will be increased high as possible w/o increase
- Metal Fence increase to \$15k a year equals to \$77 more a year. Approved
- Wooden Fence increase to \$50k a year equals to \$786 more a year. Approved

**B. Meeting w/ Mayor**

- Meeting scheduled for Feb. 22 – three questions allowed
- Drainage (Lake Myrtle; Sunbeam Way; Pinehurst @ Church Creek Area)
- Development = Harmony TMS#306000003 DH Horton
- How will this new development be affected after filling in wetlands per new development plans?
- New Traffic Plan - What their plan is on handling new traffic. It was stated that Canterbury Woods would be used to decrease Hwy. 61 traffic so do we need new stop signs or speed humps? New stop sign @ Pinehurst and Glendale at least or three way stop at Glendale and Garden Creek?
- Sidewalks on Hwy. 61? Are they going to be completed?

**E. Old Business**

- Dogs Barking – Pinehurst Resident needs to be sent a barking letter and encourage the resident whom complained to call the police. Doug to handle this matter

**ADJOURN – 7:50PM**