



Wells

CANTERBURY WOODS COMMUNITY ASSOCIATION

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Board Meeting Minutes Feb. 18, 2019 @ 6:30- 8:00PM Attendees: 7

A. Welcome

- Meeting called to order @ 6:30P.M. – For Visitor Participation – N/A
- Minutes from January approved as stated

B. Committee Reports

Pool/Clubhouse Committee:

- Doug has contacted Skip regarding the tennis court project. He has been backed up due to the rain but construction will begin next week on the small court

ARB:

- Many pressure washing letters are currently being sent out to residents
- Ongoing fence issue on Moss Oak is still in question by the resident's neighbor. Issue lies at the point of location where the two fences are tied into one another. Donna to respond to the concerned resident in an email mentioning the common practice in the neighborhood. The two neighbors should have had a conversation prior to the fence installation when it was mentioned that the two discussed the options.
- The proposed job description for the proposed ARB Property Manager. The position was accepted and scheduled to begin on March 1, 2019. Per the approved job proposal the position will be paid out at \$450 per month to insure all the listed responsibilities are carried out as agreed to
- Commercial Vehicles – Motion accepted to use Cyndi's proposed interpretation as it was clarified. Richard to post the interpretation on the website

C. Financials

- Agreed to remove one late fee of a Morning Dove Lane Resident due to the Government shutdown
- Discussed the Pinehurst account regarding late fees. Motion to remove all late fees except one \$25 fee
- Liens filed on all outstanding accounts over \$300 to date – next collection report due at May's meeting once the second quarter statements become due
- Fence Savings- \$200 per month transfer from the Canterbury Woods checking account to a savings account for any future HOA fence repairs. Motion to keep it at \$200 for now

ADJOURN – 8:00PM