



CANTERBURY WOODS COMMUNITY ASSOCIATION
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Board Meeting Minutes **Jan 16, 2017 @ 6:30- 7:30PM** **Attendees: 7**

A. Welcome

- a. Meeting called to order @ 6:30P.M. – for Visitor Participation – No residents present
- b. Minutes from November 2016 approved

B. Elections

- a. President – Doug Holladay
- b. VP President – Brian Reilly
- c. Secretary- Cyndi Barker-Kunkel
- d. Treasurer- David Dubay
- e. Tech (Website/Facebook)- Richard Mersenski

C. Committee Reports

Landscape: (update via email from Marcus)

- a. Took down Christmas décor at front entrance. Removed limbs that previous landscape company failed to pick up. Landscape bids out and should be received back soon. Hope to start new contact come Feb. 1st. New company to plant flowers at front entrance – as part of the revised contract. Volunteer day planned soon- date to be determined. Misc. landscape duties to be performed based on the number of volunteers

Social:

- a. No representatives present

Pool/Clubhouse Committee:

- a. No meeting held- no report to give.

ARB:

- a. Garden Creek resident's open case discussed. No calls returned so a visit was successful. Meeting took place and the corrected paperwork should be received. Send letter A now per Board members and begin fines on 1/23/17 if no paperwork has been received. During the meeting the paperwork was indeed received via email however it was incomplete. ARB needs more accurate information on the new completed forms in order to review

D. Financials

- a. Sent out all collection letters to residents with a \$300+ open balance. Sent certified mailings – reviewed which ones responded and which ones have not
- b. Lien letters for nonresponsive residents need to be completed and filed once signed by the board

E. New Business

- a. Insurance Renewal discussed in detail. Take discount price of insurance via paid in full. Voted to go ahead and move forward with the renewal and discuss increases in certain areas (ex. Playground/metal fences/wooden fences/front sign/clubhouse)
- b. Mourning Dove/Glendale broken street sign pole needs repair. Doug to email Marcus regarding this
- c. Get bids for new announcement sign for neighborhood was discussed. Cyndi to help with the bidding process for this project

ADJOURN – 7:50PM